



Excellence in Dentistry

Financial Policy

We are committed to providing you with excellent dental care. Our financial arrangements are based on an open and honest discussion of recommended treatment options. Please feel free to ask any questions that you might have.

Patients without insurance coverage: Payment is due at the time of service unless prior financial arrangements are made.

Patients with insurance coverage: We ask that the estimated patient copay and deductible for the treatment rendered be paid in full on the day of service. Please understand that you are ultimately responsible for all fees generated by your treatment. Our office is committed to helping patients maximize their benefits. Because insurance policies vary greatly, we can estimate your coverage in good faith but cannot guarantee it. As a service to our patients, we will be happy to manage all claim submission and follow up on your behalf.

Accepted forms of Payments: Cash, Checks, Visa, MasterCard.

Payment Schedules: Depending on the dental treatment, limited payment schedules can sometimes be arranged to accommodate a patient's needs.

Service Charges: If a payment schedule has not been arranged, it is the policy of this office to charge 1% interest monthly (12% annual percentage rate) or a billing charge to all accounts over 90 days past due. There will also be a \$40 fee for returned checks.

Collection Fees: Fees incurred to collect payment will be billed to and are payable by the patient's account holder.

Appointment Policy

In keeping with our high standards of dentistry, we prefer to accommodate all of our patients with longer, comfortable appointments. In addition, we make every effort to run on time as we realize your time is very valuable. We do not double book appointments, each appointment is reserved for one patient at a time.

Appointment Confirmations: As a courtesy to you, we will make every effort to confirm your reserved appointment through a phone call, email or text. But, please do not consider it our responsibility to do so.

Appointment Changes: Once an appointment has been made, that time is reserved exclusively for you. We respectfully ask for two-business days advance notice if you are unable to keep your appointment. However, 24 hours' notice is required to avoid a cancellation fee. We do understand that illness and emergencies occur and we do accommodate for those rare instances.

My signature acknowledges that I have read and understood the above policies.

Signature

Date